



Minutes of the Cashion Board of  
Education Regular Meeting  
Monday, June 10, 2024 6:00 PM Central

Administration Office  
101 N. Euclid Ave.  
Cashion, OK 73016

### **1. Call to order**

Vice President Carroll called the meeting to order at 6:00pm.

### **2. Establish quorum**

Attendance Taken at 6:00 PM.

Jessica Ballard: Absent

Chris Carroll: Present

Kelly Davis: Present

Chris Gibson: Present

Jake McKeever: Present

Also attending: Stephanie White, Minutes Clerk

### **3. Public to be heard:**

Members of the public shall be allowed to attend all meetings of the board of education. In addition, the board of education will have an item on regular meeting agendas that affords citizens the right to address the Board of Education on items PERTAINING TO EDUCATION and/or the OPERATION OF THE SCHOOL DISTRICT. The item will appear prior to any business being conducted by the board of education. A resident wishing to address the Board of Education must fill out a form before the meeting and submit it to the Board Clerk by NOON (12:00 p.m.) on the day of the board meeting. The speaker is to stand and be recognized by the Board President and give his/her full name and address. The speaker will be allowed 2 minutes to address the Board of Education. This item on the agenda will be limited to 30 minutes total. *The Board and administrative staff will not respond to questions or comments at the meeting.* The resident may receive a written response as soon as possible. Questions and complaints relating to employees of the district or any student information **WILL NOT BE PERMITTED AT THIS TIME.** Such questions are to be referred to the building Principal and/or Superintendent at another time. Presentation or discussion of matters which are currently under legal review will not be permitted. **CPS POLICY BED-R**

There was no public comment at this meeting.

### **4. Consent Agenda (Consent Agenda may be voted separately at the request of any member of the Board of Education)**

Motion to approve Consent Agenda. This motion, made by Chris Gibson and seconded by Jake McKeever, passed.

Jessica Ballard: Absent

Chris Carroll: Yea

Kelly Davis: Yea

Chris Gibson: Yea  
Jake McKeever: Yea  
Yea: 4, Nay: 0, Absent: 1

**A. Vote to approve the agenda as part of the minutes**

**B. Vote to approve the minutes from the regular meeting of May 13, 2024**

**C. Vote to approve the treasurer's report**

**D. Vote to approve the child nutrition report**

**E. Vote to approve the activity fund report**

**F. Vote to approve activity requests, fundraiser requests, and purpose of expenditure forms.**

Fundraiser:

Football - Adrenaline text fundraiser June 12-19

**5. Items for Board Action:**

**A. Vote to approve purchase order encumbrances for 2023-2024**

Motion to approve encumbrances as presented. This motion, made by Jake McKeever and seconded by Kelly Davis, passed.

Jessica Ballard: Absent

Chris Carroll: Yea

Kelly Davis: Yea

Chris Gibson: Yea

Jake McKeever: Yea

Yea: 4, Nay: 0, Absent: 1

**i. General Fund: P.O. #730-744 and increase #17 by \$5,000.00, #24 by \$2,800.00, #48 by \$300.00, #107 by \$7,000.00 and #709 by \$500.00 totaling \$93,713.27**

**ii. Child Nutrition Fund: increase P.O. #7 by \$7,984.48 totaling \$7,984.48**

**B. Vote to approve payments for 2023-2024**

Motion to approve payments as presented. This motion, made by Chris Gibson and seconded by Jake McKeever, passed.

Jessica Ballard: Absent  
Chris Carroll: Yea  
Kelly Davis: Yea  
Chris Gibson: Yea  
Jake McKeever: Yea  
Yea: 4, Nay: 0, Absent: 1

**i. General Fund payment numbers 2501-2881 totaling \$980,117.96**

**ii. Child Nutrition Fund payments 23-24 totaling \$9,423.38**

**6. Discussion / possible action on contract with OSIG for property / casualty, liability & fleet insurance for the 2024-2025 school year.**

Motion to approve property insurance for the 2024-2025 school year with OSIG in the amount \$339,313.00 along with option #2 in the amount of \$4,553.00. This motion, made by Jake McKeever and seconded by Chris Gibson, passed.

Jessica Ballard: Absent  
Chris Carroll: Yea  
Kelly Davis: Yea  
Chris Gibson: Yea  
Jake McKeever: Yea  
Yea: 4, Nay: 0, Absent: 1

**7. Discussion / possible action to approve insurance quote from Throckmorton insurance agency**

No action was taken.

**8. Discussion / possible action on the yearly transportation contract with Francis Tuttle**

Motion to approve transportation contract with Francis Tuttle. This motion, made by Jake McKeever and seconded by Kelly Davis, passed.

Jessica Ballard: Absent  
Chris Carroll: Yea  
Kelly Davis: Yea  
Chris Gibson: Yea  
Jake McKeever: Yea  
Yea: 4, Nay: 0, Absent: 1

**9. Discussion / possible action on a school picture contract with focused school photography**

Motion to approve contract with Focused School Photography for 2024-25. This motion, made by Chris Gibson and seconded by Jake McKeever, passed.

Jessica Ballard: Absent  
Chris Carroll: Yea  
Kelly Davis: Yea  
Chris Gibson: Yea  
Jake McKeever: Yea  
Yea: 4, Nay: 0, Absent: 1

**10. Discussion / possible action on yearly contract for CCOSA district level services program**

Motion to approve contract with CCOSA District Level Services for 2024-2025. This motion, made by Jake McKeever and seconded by Kelly Davis, passed.

Jessica Ballard: Absent  
Chris Carroll: Yea  
Kelly Davis: Yea  
Chris Gibson: Yea  
Jake McKeever: Yea  
Yea: 4, Nay: 0, Absent: 1

**11. Discussion / possible action on a contract with Shannan Frohock for deaf/hard of hearing consultant services**

Motion to approve contract with Shannan Frohock for 2024-25. This motion, made by Kelly Davis and seconded by Jake McKeever, passed.

Jessica Ballard: Absent  
Chris Carroll: Yea  
Kelly Davis: Yea  
Chris Gibson: Yea  
Jake McKeever: Yea  
Yea: 4, Nay: 0, Absent: 1

**12. Discussion possible action on a contract with OSAG for workers compensation insurance for the 2024-25 school year**

Motion to approve contract with OSAG for 2024-25 in the amount of \$60,947.00. This motion, made by Jake McKeever and seconded by Kelly Davis, passed.

Jessica Ballard: Absent  
Chris Carroll: Yea  
Kelly Davis: Yea  
Chris Gibson: Yea  
Jake McKeever: Yea  
Yea: 4, Nay: 0, Absent: 1

**13. Discussion / possible action on six month surveillance contract with Ed Pack**

Motion to approve contract with Ed Pack for 2024-25. This motion, made by Chris Gibson and seconded by Jake McKeever, passed.

Jessica Ballard: Absent

Chris Carroll: Yea

Kelly Davis: Yea

Chris Gibson: Yea

Jake McKeever: Yea

Yea: 4, Nay: 0, Absent: 1

**14. Discussion / possible action on approving a superintendent contract with Shane Hood for the 2024-25 school year**

Motion to approve superintendent contract for 2024-2025. This motion, made by Chris Gibson and seconded by Jake McKeever, passed.

Jessica Ballard: Absent

Chris Carroll: Yea

Kelly Davis: Yea

Chris Gibson: Yea

Jake McKeever: Yea

Yea: 4, Nay: 0, Absent: 1

**15. Discussion / possible action to approve Jerry Casey as an Adjunct teacher for elementary education for the 2024-25 school year**

Motion to approve Jerry Casey as an Adjunct teacher for elementary education for 2024-25. This motion, made by Jake McKeever and seconded by Kelly Davis, passed.

Jessica Ballard: Absent

Chris Carroll: Yea

Kelly Davis: Yea

Chris Gibson: Yea

Jake McKeever: Yea

Yea: 4, Nay: 0, Absent: 1

**16. Discussion / possible action to approve Brandy Chavez as an adjunct Spanish 1 & 2 teacher for the 2024-25 school year**

Motion to approve Brandy Chavez as Adjunct Spanish 1 & 2 teacher for 2024-25. This motion, made by Kelly Davis and seconded by Jake McKeever, passed.

Jessica Ballard: Absent

Chris Carroll: Yea

Kelly Davis: Yea

Chris Gibson: Yea

Jake McKeever: Yea  
Yea: 4, Nay: 0, Absent: 1

**17. Discussion / possible action on changing the date for the regular August board meeting**

Motion to approve moving the August 8th regular board meeting to August 12th. This motion, made by Chris Gibson and seconded by Jake McKeever, passed.

Jessica Ballard: Absent  
Chris Carroll: Yea  
Kelly Davis: Yea  
Chris Gibson: Yea  
Jake McKeever: Yea  
Yea: 4, Nay: 0, Absent: 1

**18. Discussion / possible action on approving a contract with Claborn Services for E-Rate filing services**

Motion to approve contract with Claborn Services for 2024-25. This motion, made by Jake McKeever and seconded by Chris Gibson, passed.

Jessica Ballard: Absent  
Chris Carroll: Yea  
Kelly Davis: Yea  
Chris Gibson: Yea  
Jake McKeever: Yea  
Yea: 4, Nay: 0, Absent: 1

**19. Discussion / possible action to approve signing bonuses of \$5,000 for certified teaching staff and \$1,000 for support staff for the 2024-25 school year**

Motion to approve signing bonuses of \$5,000 for certified staff and \$1,000 for support staff, half paid in August and half paid in May. This motion, made by Kelly Davis and seconded by Jake McKeever, passed.

Jessica Ballard: Absent  
Chris Carroll: Yea  
Kelly Davis: Yea  
Chris Gibson: Yea  
Jake McKeever: Yea  
Yea: 4, Nay: 0, Absent: 1

**20. Discussion / possible action on approving resolution for the Kingfisher county / Cashion Hazard mitigation plan**

Motion to table resolution. This motion, made by Jake McKeever and seconded by Kelly Davis, passed.

Jessica Ballard: Absent  
Chris Carroll: Yea  
Kelly Davis: Yea  
Chris Gibson: Yea  
Jake McKeever: Yea  
Yea: 4, Nay: 0, Absent: 1

**21. Discussion / possible action on approving a purchase amount for property located at 221 N 2nd street**

Motion to approve purchase price of \$150,000 plus 100% closing costs for 221 N 2nd St in Cashion. This motion, made by Chris Gibson and seconded by Jake McKeever, passed.

Jessica Ballard: Absent  
Chris Carroll: Yea  
Kelly Davis: Yea  
Chris Gibson: Yea  
Jake McKeever: Yea  
Yea: 4, Nay: 0, Absent: 1

**22. Proposed Executive Session to discuss:**

**A. Employment of certified staff including hiring for the following positions: (1) 3rd grade teacher (2) 4th grade teacher (3) Special education director 25 OS Sect. 307 (B) (1)**

**B. The resignations of Melinda Clayville, Celeste Drost, Jeanna May & Ashten Evans 25 OS Sect. 307(B)(1)**

**C. Employment of non-certified staff including (1) Junior high cheer lay coach 25 OS Sect. 307 (B) (1)**

**D. Employment of substitute teacher(s) 25 Sect. 307 (B) (1)**

**23. Vote to enter executive session**

Motion to enter executive session at 6:37pm. This motion, made by Chris Gibson and seconded by Jake McKeever, passed.

Jessica Ballard: Absent  
Chris Carroll: Yea  
Kelly Davis: Yea  
Chris Gibson: Yea  
Jake McKeever: Yea

Yea: 4, Nay: 0, Absent: 1

**24. Acknowledgement that Cashion Public Schools' Board of Education left executive session at (specify time by the board president)**

Vice President Carroll acknowledged that the Board of Education left executive session at 7:04pm

**25. Executive session minutes compliance announcement**

**A. State and record who was present for executive session**

Board Members Carroll, Gibson, McKeever and Davis were present in executive session. Middle School Principal Fields was invited into executive session.

**B. State and record that executive session discussion was limited to items listed on executive session agenda**

The board entered into executive session at 6:37pm to discuss the resignations of Melinda Clayville, Celeste Drost, Jeanna May and Ashten Evans and the employment of a 3rd grade teacher, 4th grade teacher, special education director, JH cheer lay coach and temporary part-time workers. The board left executive session at 7:04 pm.

**C. State and record that no action was taken**

No action was taken.

**26. Discussion /possible action on employment of certified staff**

Motion to approve employment of Jackie Beller as 4th grade teacher, Shannon Talcott as 3rd grade teacher and Jeremy Kenney as Special Education Director. This motion, made by Jake McKeever and seconded by Chris Gibson, passed.

Jessica Ballard: Absent

Chris Carroll: Yea

Kelly Davis: Yea

Chris Gibson: Yea

Jake McKeever: Yea

Yea: 4, Nay: 0, Absent: 1

**27. Discussion /possible action on employment of non-certified staff**

Motion to approve employment of Kyle Yowell and Blake Wilburn as temporary part-time workers and Mackenzie Eppenbach as lay JH cheer coach. This motion, made by Chris Gibson and seconded by Jake McKeever, passed.

Jessica Ballard: Absent

Chris Carroll: Yea

Kelly Davis: Yea



Chris Gibson: Yea  
Jake McKeever: Yea  
Yea: 4, Nay: 0, Absent: 1

**28. Discussion / possible action on employment of substitute teachers**

No action was taken.

**29. Discussion / possible action on resignations to date**

Motion to approve the resignations of Melinda Clayville, Celeste Drost, Jeanna May and Ashten Evans. This motion, made by Jake McKeever and seconded by Kelly Davis, passed.

Jessica Ballard: Absent  
Chris Carroll: Yea  
Kelly Davis: Yea  
Chris Gibson: Yea  
Jake McKeever: Yea  
Yea: 4, Nay: 0, Absent: 1

**30. New Business**

None

**31. Vote to Adjourn**

Motion to adjourn at 7:07pm. This motion, made by Jake McKeever and seconded by Kelly Davis, passed.

Jessica Ballard: Absent  
Chris Carroll: Yea  
Kelly Davis: Yea  
Chris Gibson: Yea  
Jake McKeever: Yea  
Yea: 4, Nay: 0, Absent: 1

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President

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Vice President

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Clerk

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Member

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Member